



CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA

THRISSUR, KERALA

www.christcollegeijk.in

DIARY - TEACHING STAFF
2019-20

Name..... DR. TESSY PAUL P.

Designation..... ASSOCIATE PROFESSOR & HoD

Department..... BOTANY

PERSONAL PROFILE

Name: Dr. TESSY PAUL P.

Designation: Associate Professor & HOD

Department: Botany

Dr. TESSY PAUL P.
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Academic Qualifications M.Sc., M.Phil., Ph.D.

Aadhaar No.

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Orientation course attended on

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Membership in various committees:

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June 2019

Teacher's Work Diary

Weekly Teaching Plan & Statement

Month/s	Week No	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 3/6/19 Date			1				
			2				
			3				
			4				
			5				
Tue 4/6/19 Date			1				
			2				
			3				
			4				
			5				
Wed 5/6/19 Date			1				
			2				
			3				
			4				
			5				
Thu 6/6/19 Date			1	III sem B.Sc	Theory	Introducti - Syllabus	
			2				
			3				
			4				
			5				
Fri 7/6/19 Date			1				
			2				
			3				
			4				
			5				

Holiday

College Reopening on 6/6/19

Holiday
Id ul Fitr
(Ramzan)

Research
Activities.

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher		H.O.D	H.O.D		

June 2019

Month/s	Week No	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 10/6/19 Date.....			1				
			2				
			3	III sem B.Sc	Theory	Morphology - Leaf	
			4				
			5				
Tue 11/6/19 Date.....			1				
			2				
			3				
			4				
			5				
Wed 12/6/19 Date.....			1				
			2				
			3				
			4				
			5				
Thu 13/6/19 Date.....			1	III sem B.Sc	Theory	morphology - Leaf	
			2				
			3				
			4				
			5				
Fri 14/6/19 Date.....			1				
			2				
			3				
			4				
			5				

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher		H.O.D	H.O.D	Teacher	Signature

June 2019

Teacher's Work Diary

Weekly Teaching Plan & Statement

Month/s	Week No	Remarks	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 17/6/19 Date	1							
	2							
	3				III sem B.Sc	Theory	Morphology - Leaf	
	4				I sem B.Sc	Theory	1- Introduction - Syllabus	
	5							
Tue 18/6/19 Date	1							Research activities
	2							
	3							
	4				III sem B.Sc	Theory	Morphology - Leaf	
	5							
Wed 19/6/19 Date	1							
	2				III sem B.Sc	Practicals	No: 9 Leaf - Anatomy	
	3				III sem B.Sc.	Practicals		
	4							
	5							
Thu 20/6/19 Date	1				III sem B.Sc	Theory	Morphology - Inflorescence	
	2						Racemose	
	3				I sem B.Sc	Theory	Meristematic tissues.	
	4							Research activities
	5							
Fri 21/6/19 Date	1							
	2							
	3							
	4				I sem B.Sc	Theory	Classification of meristems	
	5				I sem B.Sc	Theory	Shoot apex.	

Details of Special Class / Remedial Class etc..

Sat	Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher			H.O.D		Teacher	Signature

Self/19 & self/19 - I do weekend programme
Self/19 & self/19 - Environment - 8 classes
Self/19 & self/19 - Talk on Biodiversity Club.

June 2019

Month/s	Week No	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 24/6/19 Date.....		1		—	—	—	—
		2		—	—	—	—
		3		III sem B.Sc	Theory	Inflorance - Gynose	—
		4		I sem B.Sc	Theory	Root Apex	—
		5		—	—	—	—
Tue 25/6/19 Date.....		1		—	—	—	—
		2		—	—	—	—
		3		—	—	—	—
		4		III sem B.Sc	Theory	Inflorance - mixed	—
		5		—	—	—	—
Wed 26/6/19 Date.....		1		—	—	—	—
		2		III sem B.Sc	practicals	} No: 10 Inflorance	IDE
		3		III sem B.Sc	practicals		induct
		4		—	—	—	Program
		5		—	—	—	—
Thu 27/6/19 Date.....		1		III sem B.Sc	Theory	Flower - parts	—
		2		—	—	—	—
		3		I sem B.Sc	Theory	IDE inducti progra	—
		4		—	—	—	} IDE inducti progra
		5		—	—	—	
Fri 28/6/19 Date.....		1		—	—	—	—
		2		—	—	—	—
		3		—	—	—	—
		4		I sem B.Sc	Theory	on duty Leave CMV Camp at St. Mary's College Thiruv I sems.	—
		5		I sem B.Sc	Theory		—
Details of Special Class / Remedial Class etc..							
Time	Mon	Tue	Wed	Thu	Fri	Sat	
Signature	Teacher			H.O.D			

26/6/19 & 27/6/19 - IDE inducti programme -
Talk on Environment - 8 classes
27/6/19 AN - Talk on Biodiversity Club.

July 2019

Month/s	Week No	Week No	Month/s				
Remarks	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks	
		1	—	—	—		
	Mon	2	—	—	—		
	1/7/19	3	III sem B.Sc	Theory	Flower - parts		
	Date	4	I sem B.Sc	Theory	—		
		5	—	—	—		
		1	—	—	—		
	Tue	2	—	—	—		
	2/7/19	3	—	—	—		
	Date	4	III sem B.Sc	Theory	Flower - parts		
		5	—	—	—		
		1	—	—	—		
	Wed	2	—	—	—		
	3/7/19	3	Holiday				
	Date	4	St. Thomas Day				
		5	—	—	—		
		1	III sem B.Sc	Theory	Flower - parts		
	Thu	2	—	—	—		
	4/7/19	3	I sem B.Sc	Theory	Classes disturbed due to		
	Date	4	—	—	—	student strike	
		5	—	—	—		
		1	—	—	—		
	Fri	2	—	—	—		
	5/7/19	3	—	—	—		
	Date	4	I sem B.Sc	Theory	Histogen & Tunica		
		5	I sem B.Sc	Theory	calypso theory		
					Theories -		
Details of Special Class / Remedial Class etc..							
Sat	Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher			H.O.D		Teacher	Signature

July 2019

Month/s			Week No		
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 8/7/19 Date.....	1	—	—	—	
	2	—	—	—	
	3	III sem B.Sc	Theory	flower importance	
	4	I sem B.Sc	Theory	Histogen theory	
	5	—	—	—	
Tue 9/7/19 Date.....	1	—	—	On Duty Leave Workshop on Algae Resource person Vimala college Thrissur.	
	2	—	—		
	3	—	—		
	4	III sem B.Sc	Theory		
	5	—	—		
Wed 10/7/19 Date.....	1	—	—	No: 11 Bryophytes Riccia	
	2	III Sem B.Sc	Practicals		
	3	III sem B.Sc	Practicals		
	4	—	—		
	5	—	—		
Thu 11/7/19 Date.....	1	III sem B.Sc	Theory		
	2	—	—		
	3	I sem B.Sc	Theory		
	4	—	—		
	5	—	—		
Fri 12/7/19 Date.....	1	—	—	On Duty leave Cmil Camp Chief III sem.	
	2	—	—		
	3	—	—		
	4	I sem B.Sc	Theory		
	5	I sem B.Sc	Theory		

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher		H.O.D			

July 2019

Month/s	Month/s	Week No	Week No	Month/s		
Remarks	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
		1	—	—	—	
	Mon	2	—	—	—	} On Duty leave Cmnv camp - chief III sem.
15/7/19	3	III sem B.Sc.	Theory			
	4	I sem B.Sc	Theory			
	5	—	—			
	1	—	—			
	Tue	2	—	—	—	
16/7/19	3	—	—			
	4	III sem B.Sc	Theory			
	5	—	—			I have engaged
		1	—	—	—	
	Wed	2	III sem B.Sc	Practicals	} Anatomy No: 12 Boerhaavia stem	
17/7/19	3	III sem B.Sc	Practicals			
	4	—	—			
	5	—	—			
		1	III sem B.Sc	Theory	} On Duty leave KKTM college, Pullat Practical Examiner. - Examiner.	
	Thu	2	—	—		
18/7/19	3	I sem B.Sc	Theory			
	4	—	—			
	5	—	—			
		1	—	—	—	
	Fri	2	—	—	—	} Casual Leave
19/7/19	3	—	—			
	4	I sem B.Sc	Theory			
	5	I sem B.Sc	Theory			

Details of Special Class / Remedial Class etc..

Sat	Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher		H.O.D	H.O.D		Teacher	Signature

July 2019

Month/s	Week No		Month/			
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks	
Mon 22/7/19 Date.....	1	—	—			
	2	—	—			
	3	III sem B.Sc	Theory			
	4	I sem B.Sc	Theory			
	5	—	—			
Tue 23/7/19 Date.....	1	—	—			
	2	—	—			
	3	—	—			
	4	III sem B.Sc	Theory			
	5	—	—			
Wed 24/7/19 Date.....	1	—	—			
	2	III sem B.Sc	Practicals	Internal Exam	} Casual Leave	
	3	III sem B.Sc	Practicals	Internal Exam		
	4	—	—			
	5	—	—			
Thu 25/7/19 Date.....	1	III sem B.Sc	Theory			
	2	—	—			
	3	I sem B.Sc.	Theory			
	4	—	—			
	5	—	—			
Fri 26/7/19 Date.....	1	—	—	} III sem - I internal Exam - Moodle		
	2	—	—			
	3	—	—			
	4	I sem B.Sc	Theory			
	5	I sem B.Sc	Theory			
Details of Special Class / Remedial Class etc..						
Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher	H.O.D	H.O.D	Teacher	Signature	

July 2019 & August 2019

Teacher's Work Diary

Weekly Teaching Plan & Statement

Month/s	Week No						
Remarks	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks	
		1	—	—			
	Mon	2	—	—			
	29/7/19	3	III sem B.Sc	Theory			
		4	I sem B.Sc	Theory			
		5	—	—			
		1	—	—			
	Tue	2	—	—			
	30/7/19	3	—	—			
		4	III sem B.Sc	Theory			
		5	—	—			
		1					
	Wed	2					
	31/7/19	3					
		4					
		5					
		1					
	Thu	2	III sem B.Sc	Theory			
	1/8/19	3	I sem B.Sc	Theory			
		4	—	—			
		5	—	—			
		1	—	—			
	Fri	2	—	—			
	2/8/19	3	—	—			
		4	I sem B.Sc	Theory			
		5	I sem B.Sc	Theory			
Details of Special Class / Remedial Class etc..							
Sat	Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher		H.O.D	H.O.D		Teacher	Signature

Holiday
Karkkidaka Varu

August 2019

Month/s	Week No	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 5/8/19 Date.....		1		—	—		
		2		—	—		
		3		III sem B.Sc	Theory		
		4		I sem B.Sc	Theory		
		5		—	—		
Tue 6/8/19 Date.....		1		—	—		
		2		—	—		
		3		—	—		
		4		III sem B.Sc	Theory		
		5		—	—		
Wed 7/8/19 Date.....		1		—	—		
		2		III sem B.Sc	Practicals	No: 13 - Monocot stem Regulator	
		3		III sem B.Sc	Practicals		
		4		—	—		
		5		—	—		
Thu 8/8/19 Date.....		1		III sem B.Sc	Theory	On Duty <u>Head</u> CMV Comp I sem Chief	
		2		—	—		
		3		I sem B.Sc	Theory		
		4		—	—		
		5		—	—		
Fri 9/8/19 Date.....		1		—	—	Declared Holiday due to heavy rain & flood.	
		2		—	—		
		3		—	—		
		4		I sem B.Sc	Practicals Theory		
		5		I sem B.Sc	Practicals Theory		
Details of Special Class / Remedial Class etc..							
Time	Mon	Tue	Wed	Thu	Fri	Sat	
Signature	Teacher		H.O.D				

August 2019

Month/s	Week No	Remarks	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
				1	—	—		
			Mon	2	—	—		
			12/8/19	3	III sem B.Sc	Theory		
				4	I sem B.Sc	Theory		
				5	—	—		
			Tue	1	—	—		
			13/8/19	2	—	—		
				3	—	—		
				4	III sem B.Sc	Theory		
				5	—	—		
			Wed	1	—	—		
			14/8/19	2	III sem B.Sc	Practicals		
				3	III sem B.Sc	Practicals		
				4	—	—		
				5	—	—		
			Thu	1	III Sem B.Sc	Theory		
			15/8/19	2	—	—		
				3	I sem B.Sc	Theory		
				4	—	—		
				5	—	—		
			Fri	1	—	—		
			16/8/19	2	—	—		
				3	—	—		
				4	I sem B.Sc	Theory		
				5	I sem B.Sc	Theory		
			Sat	1	—	—		
				2	—	—		
				3	—	—		
				4	—	—		
				5	—	—		
Details of Special Class / Remedial Class etc..								
Sat	Time	Mon	Tue	Wed	Thu	Fri	Sat	
Signature	Teacher							

Declared Holiday
due to heavy rain
and flood.

Holiday
Independence Day

On duty leave
I sem B.Sc
C.M.V. camp
- Chief

August 2019

Month/s		Week No				
Day/Date	H	Class	Teaching Plan	Statement / Topics covered		
Mon 19/8/19 Date.....	1	—	—			
	2	—	—			
	3	III sem B.Sc	Theory			
	4	I sem B.Sc	Theory			
	5	—	—			
Tue 20/8/19 Date.....	1	—	—			
	2	—	—			
	3	—	—			
	4	III sem B.Sc	Theory			
	5	—	—			
Wed 21/8/19 Date.....	1	—	—			
	2	III sem B.Sc.	Practicals	} NO: 14 - Taxonomy — Malvaceae		
	3	III sem B.Sc	Practicals			
	4	—	—			
	5	—	—			
Thu 22/8/19 Date.....	1	III sem B.Sc	Theory			
	2	—	—			
	3	I sem B.Sc	Theory			
	4	—	—			
	5	—	—			
Fri 23/8/19 Date.....	1	—	—			
	2	—	—			
	3	—	—			
	4	—	—			
	5	—	—			
Details of Special Class / Remedial Class etc..						
Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher		H.O.D	H.O.D		

Casual
LeaveHoliday
Sree Krishna Jayanthi

August 2019

Remarks	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
		1	—	—		
	Mon	2	—	—		
	26/8/19	3	III sem B.Sc	Theory	Student Seminars	—
		4	I sem B.Sc	Theory		
		5	—	—		
		1	—	—		
	Tue	2	—	—		
	27/8/19	3	—	—		
		4	III sem B.Sc	Theory		
		5	—	—		
		1				
	Wed	2				
	28/8/19	3				
		4				
		5				
		1				
	Thu	2	III sem B.Sc	Theory		
	29/8/19	3	I sem B.Sc	Theory		
		4	—	—		
		5	—	—		
		1	—	—		
	Fri	2	—	—		
	30/8/19	3	—	—		
		4	I sem B.Sc	Theory		
		5	I sem B.Sc	Theory		

Details of Special Class / Remedial Class etc..

Sat	Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher			H.O.D		Teacher	Signature

Sept 2019

Month/s		Class	Teaching Plan	Statement / Topics covered	Remark
Mon 2/9/19 Date.....	1	—	—	—	—
	2	—	—	—	—
	3	III sem B.Sc	Theory	—	—
	4	I sem B.Sc	Theory	—	—
	5	—	—	—	—
Tue 3/9/19 Date.....	1	—	—	—	—
	2	—	—	—	—
	3	—	—	—	—
	4	III sem B.Sc	Theory	—	—
	5	—	—	—	—
Wed 4/9/19 Date.....	1	—	—	—	—
	2	III sem B.Sc	Practicals	} Taxonomy - papilionaceae NO: 13	—
	3	III sem B.Sc	Practicals		—
	4	—	—	—	—
	5	—	—	—	—
Thu 5/9/19 Date.....	1	III sem B.Sc	Theory	—	—
	2	—	—	—	—
	3	I sem B.Sc	Theory	—	—
	4	—	—	—	—
	5	—	—	—	—
Fri 6/9/19 Date.....	1	—	—	—	—
	2	—	—	—	—
	3	—	—	—	—
	4	I sem B.Sc	Theory	—	—
	5	I sem B.Sc	Theory	—	—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher		H.O.D			

Sept 2019

Remarks	Month/s	Week No	Class	Teaching Plan	Statement / Topics covered	Remarks
			1	—		
	Mon		2	—		
	9/9/19		3	III sem B.Sc Theory		
			4	I sem B.Sc Theory		
			5	—		
	Tue		1	—		
	10/9/19		2	—		
			3	—		
			4	III sem B.Sc Theory		
			5	—		
	Wed		1	—		
	11/9/19		2	III sem B.Sc Practicals		
			3	III sem B.Sc Practicals		
			4	—		
			5	—		
	Thu		1	III sem B.Sc Theory		
	12/9/19		2	—		
			3	I sem B.Sc Theory		
			4	—		
			5	—		
	Fri		1	—		
	13/9/19		2	—		
			3	—		
			4	I sem B.Sc Theory		
			5	I sem B.Sc Theory		
Details of Special Class / Remedial Class etc..						
Sat	Time	Mon	Tue	Wed	Thu	Fri
Signature	Teacher	H.O.D	H.O.D	Teacher	Signature	

Sept 2019

Month/s	Week No					
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks	
Mon 16/9/19 Date.....	1					
	2					
	3					
	4					
	5					
Tue 17/9/19 Date.....	1					
	2					
	3					
	4					
	5					
Wed 18/9/19 Date.....	1	—	—			
	2	III sem B.Sc	Practicals	NO: 16 Taxonomy Caesalpiniaaceae	On duty leave CMV Camp IV sem	
	3	III sem B.Sc	Practicals			
	4					
	5					
Thu 19/9/19 Date.....	1					
	2					
	3	I sem B.Sc	Theory	Dicot leaf	—	
	4					
	5					
Fri 20/9/19 Date.....	1	—	—			
	2	—	—			
	3	—	—			
	4	I sem B.Sc	Theory		On duty leave CMV Camp IV sem	
	5	I sem B.Sc	Theory			
Details of Special Class / Remedial Class etc..						
Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher		H.O.D			

Sept 2019

Weekly Teaching Plan & Statement

Teacher's Work Diary

Month/s		Week No		Statement / Topics covered		Remarks	
Remarks	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks	
		1					
	Mon	2					
	23/9/19	3					
		4					
		5					
		1					
	Tue	2					
	24/9/19	3					
		4					
		5					
		1					
	Wed	2	III sem B.Sc	Practicals			
	25/9/19	3	III sem B.Sc.	Practicals			
		4					
		5					
		1					
	Thu	2					
	26/9/19	3					
		4					
		5					
		1					
	Fri	2					
	27/9/19	3					
		4					
		5					
Details of Special Class / Remedial Class etc..							
Sat	Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature		Teacher	H.O.D		H.O.D	Signature	

College Union Inauguration

No: 17 Taxonomy - Mimosaceae

Oct 2019

Month/s	Week No					
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remark	
Mon 30/9/19 Date.....	1					
	2					
	3					
	4					
	5					
Tue 1/10/19 Date.....	1					
	2					
	3					
	4					
	5					
Wed 2/10/19 Date.....	1					
	2					
	3					
	4					
	5					
Thu 3/10/19 Date.....	1					
	2					
	3					
	4					
	5					
Fri 4/10/19 Date.....	1					
	2					
	3					
	4	I B.Sc	Theory			
	5	I sam B.Sc	Theory			
Details of Special Class / Remedial Class etc..						
Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher		H.O.D	H.O.D		

27

Oct 2019

Month/s			Week No			
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks	
Mon 14/10/19 Date.....	1	—	—	—	Internal Exam Squad	
	2	—	—	—		
	3	III sem B.Sc	Theory	—		
	4	I sem B.Sc	Theory	— Internal Exam	—	
	5	—	—	—	—	
Tue 15/10/19 Date.....	1	—	—	—	preparati of nominati forms - India Biological Survey	
	2	—	—	—		
	3	—	—	—		
	4	III sem B.Sc	Theory	Botanical Nomenclature	—	
	5	—	—	—	—	
Wed 16/10/19 Date.....	1	—	—	—	No: 18 Rubiaceae Taxonomy	
	2	III sem B.Sc	practicals	—		
	3	III sem B.Sc	practicals	—		
	4	—	—	—	—	
	5	—	—	—	—	
Thu 17/10/19 Date.....	1	III sem B.Sc	Theory	Benthian & Hookers Class	—	
	2	—	—	—	—	
	3	I sem B.Sc comple.	Theory	Microscope - Direct & compound	—	
	4	—	B.Sc III sem	—	Special Class	
	5	—	—	—	—	
Fri 18/10/19 Date.....	1	—	—	Squad Work	—	
	2	—	—	III sem (Special)	poly poidy breeding	—
	3	—	—	—	—	
	4	IB.Sc	Theory	paraffin embedding	—	
	5	I sem B.Sc	Theory	paraffin Embedding	—	
Details of Special Class / Remedial Class etc..						
Time	Mon 14/10/19	Tue	Wed 16/10/19	Thu 17/10/19	Fri 18/10/19	Sat
3.30 - 4.15 pm	III B.Sc. sem		III sem B.Sc Benthian & Hookers classification	III sem B.Sc Hybridization	III hour Special III sem	
Signature	Teacher		H.O.D			

Oct 2019

Remarks	Month/s	Week No	Class	Teaching Plan	Statement / Topics covered	Remarks
Internal Exam Squad	Mon 21/10/19	1	—	—	—	End semester Exam Squad
		2	—	—	—	—
		3	III sem B.Sc	Theory	Simulation Building	—
		4	I sem B.Sc	Theory	Class Test - Moodle.	—
		5	—	—	—	—
Practicals	Tue 22/10/19	1	—	—	—	—
		2	—	—	—	—
		3	—	—	—	—
		4	III sem B.Sc	Theory	Exam Squad	Exam Squad
		5	—	—	—	—
		1	—	—	—	—
	Wed 23/10/19	2	III sem B.Sc	Practicals	Internal Exams.	Exam Squad
		3	III sem B.Sc	Practicals	—	—
		4	—	—	—	—
		5	—	—	—	—
		1	III sem B.Sc	Theory	—	—
	Thu 24/10/19	2	—	—	—	—
		3	I sem B.Sc	Theory	Killing & Fixing	—
		4	—	—	—	—
		5	—	—	Casual leave AN	—
		1	—	—	—	—
	Fri 25/10/19	2	—	—	—	—
		3	—	—	End semester Exam Squad	—
		4	I B.Sc	Theory	Killing & Fixing	—
		5	I B.Sc	Theory	Dehydration & Clearing.	—

Details of Special Class / Remedial Class etc..

Sat	Time	Mon	Tue	Wed	Thu	Fri	Sat
							26/10/19
							9.30 - 3.15 pm
							I sem B.Sc
							Zoology
							Seminars
Signature	Teacher			H.O.D			

Oct 2019

Month/s		Weekly Teaching Plan & Statement		Oct 2017		
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks	
Mon 28/10/19 Date.....	1	—	—	End semester Examination squad work.	—	
	2	—	—			
	3	III sem B.Sc	Theory			
	4	I sem B.Sc	Theory			
	5	—	—			
Tue 29/10/19 Date.....	1	—	—	Seminars & Class — Staining & stains.	— Grace mark committee	
	2	—	—			
	3	—	—			
	4	III sem B.Sc	Theory			
	5	—	—			
Wed 30/10/19 Date.....	1	—	Holidays. Study I & II sem UG	Examination Squad — End semester pro III sem & UG Pro	Grace mark committee	
	2	III sem B.Sc				—
	3	III sem B.Sc				—
	4	—				—
	5	—				—
Thu 31/10/19 Date.....	1	III sem B.Sc	casual leave FN	SNAP committee (suspected malpractice)	—	
	2	—				
	3	I sem B.Sc				
	4	—				
	5	—				
Fri 1/11/19 Date.....	1	—	—	—	—	
	2	—				
	3	—				
	4	I sem B.Sc				
	5	I sem B.Sc				

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat
						2/11/19
						WED
						Time
Signature	Teacher	H.O.D		Casual leave		

28/10/19 12 pm - 1. pm HoD's meeting.
2.30 - 4 pm Grace mark committee

Nov 2019

Remarks	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
	Mon	1				
		2				
	4/11/19	3	III sem B.Sc		Examination - Squad work	
		4	I sem B.Sc		Research - paper to Vimala college	
		5				Thiruvananthapuram
	Tue	1				
		2				
	5/11/19	3	III sem B.Sc		Casual leave	
		4				
		5				
	Wed	1				
		2	III sem B.Sc		Squad - External & Internal Ex	
		3	III sem B.Sc		Research	
		4			ON DUTY	
		5			ON DUTY	
	Thu	1	III sem B.Sc		ON DUTY	
		2			CMV camp - II sem B.Sc	
		3	I sem B.Sc		Calicut University	
		4			at KKTU college	
		5				
	Fri	1				
		2				
	7/11/19	3			workshop	
		4	I sem B.Sc		Seminar on outcome	
		5	I sem B.Sc		Based Education	

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat
Sat 2/11/19 WED Cinderella Cinderella						
Signature	Teacher		H.O.D			

Nov 2019

Month/s	Week No	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 11/11/19 Date.....		1		—			
		2		—			Squad - External & Internal Exams.
		3		III sem B.Sc			"
		4		I sem B.Sc			Research work
		5		—			"
Tue 12/11/19 Date.....		1		—			
		2		—			ON DUTY
		3		—			Resource person for
		4		III sem B.Sc			National Seminar at KKTM College Pullat.
		5		—			
Wed 13/11/19 Date.....		1		—			
		2		III sem B.Sc			ON DUTY
		3		III sem B.Sc			Chief for II sem theory
		4		—			May 2019 of Calicut University
		5		—			3457
Thu 14/11/19 Date.....		1		III sem B.Sc			
		2		—			Squad - External & Internal Exam.
		3		I sem B.Sc			& Research work.
		4		—			
		5		—			
Fri 15/11/19 Date.....		1		—			
		2		—			Squad - External & Internal Exam
		3		—			& Research work.
		4		I sem B.Sc			
		5		I sem B.Sc			
Details of Special Class / Remedial Class etc..							
Time	Mon	Tue	Wed	Thu	Fri	Sat	
Signature	Teacher	H.O.D					

SAT 16/11/19 - On duty leave - Chief for II sem theory
 13/11/19 HOD's meeting May 2019 - University of Calicut
 3.15 pm - 4.30 pm. Crmv comp - KKTM, Pullat.

Remark	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
	1		-	-	-	Squad -
	2		-	-	-	External Exam
	3		IV sem B.Sc	Theory	Syllabus & Introduction	-
	4		I sem B.Sc	End semester Exam	Sem Break - No class	-
	5		-	-	-	-
	1		-	-	-	-
	2		-	-	-	-
	3		-	-	-	-
	4		IV sem B.Sc	Theory	-	-
	5		-	-	-	-
	1		-	-	-	-
	2		IV sem B.Sc	Practicals	Taxonomy	-
	3		IV sem B.Sc	Practicals	Apocynaceae	-
	4		-	-	-	-
	5		-	-	-	-
	1		IV sem B.Sc	Theory	Imbibition, Diffusion & Osmosis	-
	2		-	-	-	-
	3		II sem B.Sc	Theory	Introduction, Syllabus	-
	4		-	-	-	Library
	5		-	-	-	Library
	1		-	-	-	-
	2		-	-	-	-
	3		-	-	-	-
	4		II sem B.Sc	Practicals Theory	-	-
	5		II sem B.Sc	Practicals Theory	-	-
Details of Special Class / Remedial Class etc..						
Sat	Time	Mon	Tue	Wed	Thu	Fri
Signature	Teacher			H.O.D		

ON DUTY

Chief - St. Josephs College
(Autonomous) Irinjalakuda
- I sem & III sem
main & complementary

casual leave.

Strike - students' Attendance taken -

22/11/19 - 2.30 - 3.45 pm - Discipline committee - duty

22/11/19 3.45 - 4.30 pm. meeting with principal.

Month/s	Week No	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Re
Mon 25/11/19 Date.....		1		—	—		
		2		—	—		
		3		IV sem	Theory		
		4		II sem	Theory		
		5		—	—		
Tue 26/11/19 Date.....		1		—	—		
		2		—	—		
		3		—	—		
		4		IV sem	Theory		
		5		—	—		
Wed 27/11/19 Date.....		1		—	—		
		2		IV sem	practicals	Puccinia - Teleutospores Euphorbiaceae - E. hirta	
		3		IV sem	practicals		
		4		—	—		
		5		—	—		
Thu 28/11/19 Date.....		1		III sem	Theory	plant cell as an osmotic system	
		2		—	—		
		3		II sem	Theory	Riccia - morphology Thallus T.S.	
		4		—	—		
		5		—	—		
Fri 29/11/19 Date.....		1		—	—		
		2		—	—		
		3		—	—		
		4		II sem	Theory	Riccia - Lifecycle	
		5		II sem	Theory	pteridophyta - Introduction	
Details of Special Class / Remedial Class etc..							
Time	Mon	Tue	Wed	Thu	Fri		
Signature	Teacher		H.O.D				

25/11/19 HoD's meeting — 12 — 1.30 pm.
 25/11/19 meeting with Principal — 2 — 2.30 pm
 25/11/19 meeting with Manager — 4.15 — 5 pm.

6/12/19 - Research Guides meeting with Dean, Sulu Land University
10am - 11.45pm. South Africa
12.30 - 3.45pm. College Council Meeting

Dec. 2019

Month/s			Week No		
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 9/12/19 Date.....	1	—	—	—	Answer key
	2	—	—	—	Answer key
	3	IV sem B.Sc	Theory	Transpiration	—
	4	II sem B.Sc	Theory	Cycas - Morphology	—
	5	—	—	—	Answer key
Tue 10/12/19 Date.....	1	—	—	—	—
	2	—	—	—	—
	3	—	—	—	—
	4	IV sem B.Sc	Theory	Arts Festival	—
	5	—	—	—	—
Wed 11/12/19 Date.....	1	—	—	—	—
	2	IV sem B.Sc	Practical	—	—
	3	IV sem B.Sc	Practical	—	—
	4	—	—	—	—
	5	—	—	—	—
Thu 12/12/19 Date.....	1	IV sem B.Sc	Theory	—	—
	2	—	—	—	—
	3	II sem B.Sc	Theory	—	—
	4	—	—	—	—
	5	—	—	—	—
Fri 13/12/19 Date.....	1	—	—	—	—
	2	—	—	—	—
	3	—	—	—	—
	4	II sem B.Sc	Theory	Cycas - Morphology	—
	5	II sem B.Sc	Theory	Cycas - Reproduction	—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher	H.O.D				

12/12/19 - Researcher (under meeting with South Africa) 10:00 am - 11:45 pm
12/12/19 - 3:45 pm - 5:30 pm - College Council Meeting

Dec 2019

Remark	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Answer key	1		—	—	—	—
Answer key	2		—	—	—	—
Answer key	3		IV sem B.Sc	Theory	Hydrophytes	—
Answer key	4		II sem B.Sc	Theory	Cycas - Reproduction	—
Answer key	5		—	—	—	—
	1		—	—	—	Training programme preparations
	2		—	—	—	
	3		—	—	—	
	4		IV sem B.Sc	Theory	Cycas - Reproduction	
	5		—	—	—	—
	1		—	—	—	—
	2		IV sem B.Sc	Practical	Taxonomy - Oryza sativa & microtechnique	—
	3		IV sem B.Sc	Practical → Theory		—
	4		—	—	—	—
	5		—	—	—	—
	1		IV sem B.Sc	Theory	Hydrophytes	—
	2		—	—	—	—
	3		II sem B.Sc	Theory	Cycas - Gametophytic generation	—
	4		—	—	—	—
	5		—	—	—	—
	1		—	—	—	—
	2		—	—	—	—
	3		—	—	—	—
	4		II sem B.Sc	Theory	—	—
	5		IV sem B.Sc	Theory	—	—
Details of Special Class / Remedial Class etc..						
Sat	Time	Mon	Tue	Wed	Thu	Fri
Signature	Teacher			H.O.D		

Christmas celebrations
Grace mark committee meeting.

Dec. 2019

Teacher's Work Diary

Weekly Teaching Plan & Statement

Month/s	Week No				
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 23/12 Date.....	1				
	2				
	3				
	4				
	5				
Tue 24/12 Date.....	1				
	2				
	3				
	4				
	5				
Wed 25/12 Date.....	1				
	2				
	3				
	4				
	5				
Thu 26/12 Date.....	1				
	2				
	3				
	4				
	5				
Fri 27/12 Date.....	1				
	2				
	3				
	4				
	5				
Details of Special Class / Remedial Class etc..					
Time	Mon	Tue	Wed	Thu	Fri
Signature	Teacher	H.O.D			

Christ mas holidays

Teacher's Work Diary

Weekly Teaching Plan & Statement

3/1/2020 2.30 - 4.30pm HODs' meeting.

Jan 2020

Month/s	Week No					
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks	
Mon 6/1/2020 Date.....	1	—	—	—	—	
	2	—	—	—	—	
	3	IV sem B.Sc	Theory	Training Programme	KSCSTE	
	4	II sem B.Sc	Theory	Training Programme	KSCSTE	
	5	—	—	—	Council meeting	
Tue 7/1/2020 Date.....	1	—	—	—	—	
	2	—	—	—	—	
	3	—	—	—	—	
	4	IV sem B.Sc	Theory	Training Programme	KSCSTE	
	5	—	—	—	—	
Wed 8/1/2020 Date.....	1	—	—	—	—	
	2	IV sem B.Sc	practicals	Special time table	No regular work But.	
	3	IV sem B.Sc	practicals.	Special time table		
	4	—	—	—		
	5	—	—	—		
1	IV sem B.Sc	Theory	Interest on Special time table.			
Thu 9/1/2020 Date.....	2	—	—	—	—	
	3	II sem B.Sc	Theory	Zoology class	—	
	4	—	—	—	—	
	5	—	—	—	—	
	1	—	—	—	—	
Fri 10/1/2020 Date.....	2	—	—	—	—	
	3	—	—	—	—	
	4	II sem B.Sc	Theory	Zoology Association Inauguration.	—	
	5	II sem B.Sc	Theory		—	
	Details of Special Class / Remedial Class etc..					
Time	Mon	Tue	Wed	Thu	Fri	Sa
Signature	Teacher		H.O.D			

6/1/2020 Council meeting 2.30pm - 4 pm.

6/1/2020 & 7/1/2020 KSCSTE - Environmental Management Training.

8/1/2020 - 10/1/2020 International symposium, Madras University

Jan 2020.

Remark	Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
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January 2020

Month/s		Week No			
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 20/1/2020 Date.....	1	-	-	-	} Research
	2	-	-	-	
	3	IV sem B.Sc	Theory	Parasites & Halophytes	
	4	II sem B.Sc	Theory	Virus - Bacteria	
	5	-	-	-	
Tue 21/01/2020 Date.....	1	-	-	-	} self appraisal report
	2	-	-	-	
	3	-	-	-	
	4	IV sem B.Sc	Theory	Halophytes & plant succession	
	5	-	-	-	
Wed 22/1/2020 Date.....	1	-	-	-	} self appraisal report
	2	IV sem B.Sc	Practical No: 24	Economic Botany	
	3	IV sem B.Sc	practical	- 17 items	
	4	-	-	-	
	5	-	-	-	
Thu 23/1/2020 Date.....	1	IV sem B.Sc	Theory	plant successions	} self appraisal report
	2	-	-	-	
	3	II sem B.Sc	Theory	Bacteria reproduction & Nostoc	
	4	-	-	-	
	5	-	-	-	
Fri 24/1/2020 Date.....	1	-	-	-	} self appraisal report
	2	-	-	-	
	3	-	-	-	
	4	IV sem B.Sc	practicals	No: 1 Demonstration	
	5	II sem B.Sc	practicals	Simple Permanent tissues	

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher	H.O.D				

Signature of Teacher
24/1/2020

Signature of H.O.D
24/1/2020

Weekly Teaching Plan & Statement

January 2020

Month/Year	Week No	Class	Teaching Plan	Statement / Topics covered	Remarks		
Research	1	-	-	-	-		
	2	-	-	-	-		
	3	IV sem B.Sc	Theory	Library	} casual leave		
	4	II sem B.Sc	Theory	Library			
	5	-	-	-	-		
self appraisal report	1	-	-	-	} Research Student		
	2	-	-	-			
	3	-	-	-			
	4	IV sem B.Sc	Theory	Biotic factors	Prep. I		
	5	-	-	-	-		
self appraisal report	1	-	-	-	-		
	2	IV sem B.Sc	Practical	} No: 25- Ecology- Xerophytes, Epiphytes, Halophytes, Parasites	-		
	3	IV sem B.Sc	Practical		-		
	4	-	-		} preparation for Algal Workshop		
	5	-	-				
self appraisal report	1	IV sem B.Sc	Theory	-	-		
	2	-	-	-	-		
	3	II sem B.Sc	Theory	Pathology - 3 diseases & Spirogyra	-		
	4	-	-	-	-		
	5	-	-	-	-		
preparation for Algal Workshop	1	-	-	-	-		
	2	-	-	-	-		
	3	-	-	-	-		
	4	II sem B.Sc	-	Parasitology	} Invited Talk		
	5	II sem B.Sc	-	-			
Details of Special Class / Remedial Class etc..							
Sat	Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature		Teacher		H.O.D			
		31/1/2020		31/1/2020			

Feb 2020

Month/s			Week No		
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks
Mon 3/2/20 Date.....	1	—	—	—	
	2	—	—	—	
	3	IV sem B.Sc	Theory	Seminars	
	4	II sem B.Sc	Theory	Seminars	
	5	—	—	—	
Tue 4/2/20 Date.....	1	—	—	—	prepare for algal workshop
	2	—	—	—	
	3	—	—	—	
	4	IV sem B.Sc	Theory	Seminars	
	5	—	—	—	
Wed 5/2/20 Date.....	1	—	—	—	
	2	IV sem B.Sc	Practicals	Applied Botany, pathology, Micro	
	3	IV sem B.Sc	Practicals	Seminars	
	4	—	—	—	
	5	—	—	—	
Thu 6/2/20 Date.....	1	IV sem B.Sc	Theory	Seminars	prepare for algal workshop
	2	—	—	—	
	3	II sem B.Sc	Theory	Seminars	
	4	—	—	—	
	5	—	—	—	
Fri 7/2/20 Date.....	1	—	—	—	
	2	—	—	—	
	3	—	—	—	
	4	II sem B.Sc	Practicals	No: 2 Dicot stem	
	5	II sem B.Sc	Practicals.	Centella stem	

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher	H.O.D				

Weekly Teaching Plan & Statement

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Feb 2020

Month/s	Week No					
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Remarks	
Mon 17/2/20 Date.....	1	—	—	—	—	
	2	—	—	—	—	
	3	IV sem B.Sc	Theory	Laws of Mendel.	—	
	4	II sem	B.Sc Theory	Seminars	—	
	5	—	—	—	—	
Tue 18/2/20 Date.....	1	—	—	—	—	
	2	—	—	—	—	
	3	—	—	—	—	
	4	IV sem B.Sc	Theory	Genetics problems.	—	
	5	—	—	—	—	
Wed 19/2/20 Date.....	1	—	—	—	—	
	2	IV sem B.Sc	Practicals	Genetics problems.	—	
	3	IV sem B.Sc	Practicals		—	
	4	—	—	—	—	
	5	—	—	—	—	
Thu 20/2/20 Date.....	1	IV sem B.Sc	Theory	Incomplete dominance	—	
	2	—	—	—	—	
	3	II sem B.Sc	Theory	Audit Course exams	—	
	4	—	—	—	—	
	5	—	—	—	National Service day Report	
Fri 21/2/20 Date.....	1	Holiday Sivasaheb				
	2					
	3					
	4					
	5					
Details of Special Class / Remedial Class etc..						
Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher		H.O.D			

17/2/2020 AN 2.30 - 4.30 SMP Committee
 18/2/2020 AN 3.00 - 4.30 SMP Committee
 19/2/2020 AN 2.45 - 4.30 SMP Committee

Feb 2020

Weekly Teaching Plan & Statement

Month/Day	Week No	Class	Teaching Plan	Statement / Topics covered	Remarks		
1		—	—	—	National Science Day Report.		
2		—	—	—			
3		IV sem B.Sc	Theory	Dept of Zoology Seminar-			
4		II sem B.Sc	Theory	<u>Internal Exams</u>	—		
5		—	—	—	{ National Science Day Report & Student project Report		
1		—	—	—			
2		—	—	—			
3		—	—	—	Complementary Gene Acti		
4		IV sem B.Sc	Theory	—			
5		—	—	—			
1		—	—	—	ON DUTY IV sem - B.Sc CV Camp at St. Mary's College Thiruvananthapuram		
2		IV sem B.Sc	Practicals	—			
3		IV sem B.Sc	Practicals	—			
4		—	—	—	National Science Day Report & Student project Report		
5		—	—	—			
1		IV sem B.Sc	Theory	—			
2		—	—	—	National Science Day Report & Student project Report		
3		II sem B.Sc	Theory	—			
4		—	—	—			
5		—	—	—	National Science Day Report & Student project Report		
1		—	—	—			
2		—	—	—			
3		—	—	—	National Science Day Report & Student project Report		
4		II sem B.Sc	Theory	—			
5		IV sem B.Sc	practicals	—			
Details of Special Class / Remedial Class etc..							
Sat	Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher	H.O.D		Signature			

24/2/2020 } Internal Exam for II sem Degree students.
 25/2/2020 } Squad work - Internal

March 2020

Month/s			Week No		
Day/Date	H	Class	Teaching Plan	Statement / Topics covered	Rem
Mon 2/3/20 Date.....	1	—	—	—	Suiety Report
	2	—	—	—	
	3	IV sem B.Sc	Theory	Epistasis & photomorphogenesis	—
	4	II sem B.Sc	Theory	Student seminars	—
	5	—	—	—	—
Tue 3/3/20 Date.....	1	—	—	Retirement Functions	—
	2	—	—		—
	3	—	—		—
	4	IV sem B.Sc	Theory		—
	5	—	—		—
Wed 4/3/20 Date.....	1	—	—	—	—
	2	IV sem B.Sc	Practicals	Euphorbiaceae	—
	3	IV sem B.Sc	Practicals	Genetics problems	—
	4	—	—	—	—
	5	—	—	—	—
Thu 5/3/20 Date.....	1	IV sem B.Sc	Theory	photosynthesis	—
	2	—	—	—	—
	3	II sem B.Sc	Theory	Sargassum	—
	4	—	IV sem Special class	Light Reaction	Special
	5	—	—	—	—
Fri 6/3/20 Date.....	1	—	—	—	KSB/B Award proposal
	2	—	—	—	
	3	—	—	—	—
	4	II sem B.Sc	Practicals	Dicotyledon - Bicoloured	—
	5	II sem B.Sc	Practicals	Selaginella - All	—

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri
IV hour	—	—	—	5/3/2020 IV sem B.Sc	—
Signature	Teacher	H.O.D			

6/3/2020 Internal Exam squad 9.30 - 11.30 am

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March 2020

Month/s	Week No	Statement / Topics covered	Rem
Day/Date	H	Class	Teaching Plan
Mon 16/3/20 Date.....	1		
	2		
	3		
	4		
	5		
Tue 17/3/20 Date.....	1		
	2		
	3		
	4		
	5		
Wed 18/3/20 Date.....	1		
	2		
	3		
	4		
	5		
Thu 19/3/20 Date.....	1		
	2		
	3		
	4		
	5		
Fri 20/3/20 Date.....	1		
	2		
	3		
	4		
	5		

Details of Special Class / Remedial Class etc..

Time	Mon	Tue	Wed	Thu	Fri	Sat
Signature	Teacher		H.O.D.		Teacher	

CASUAL / DUTY / EARNED / OTHER LEAVE ACCOUNT

Sl. No	Date	CASUAL/DUTY/ EARNED/OTHER	Purpose	Remarks
1.	28-6-19	On Duty	CMV Camp at st. Marys College, Thiruvananthapuram	Chief I sem Compl Botany
2	09-07-19	Duty leave	Resource person. Workshop on Algae Vimala College, Thiruvananthapuram	
3	10-07-19	On Duty	CMV Camp - I sem Botany	Chief
4	12-07-19	On Duty	CMV Camp - I sem Botany	Chief
5	15-07-19	On Duty	CMV Camp - III sem Botany	Chief
6	18-07-19	On Duty	B.Sc. practical Edappal KKM college, Puthuppalayam	Chief
7	19-07-19	casual leave	personal	Chief 1/2 day casual
8	23-07-19	On Duty	CMV Camp	
9	24-07-19	casual leave	personal	(1 day) casual
10	06-08-19	Casual	personal	1/2 day casual
11	08-08-19	On Duty	CMV Camp - I sem Central	Chief
12	16-08-19	On Duty	CMV Camp - I sem B.Sc.	Chief
13	20-08-19	Casual leave	Casual	1 day casual
14	27-08-19	Casual	personal	1/2 day casual
15	30-08-19	On Duty	CMV Camp	Chief
16	02-09-19	Casual	parambikulam Forest Camp	Biodiversity Club
17	03-09-19	Casual	parambikulam Forest Camp	Biodiversity Club
18	06-09-19	On Duty	University Nominee - Malayalam College, Thiruvananthapuram	Chief
19	18-09-19	On Duty	CMV Camp IV sem April	Chief
20	20-09-19	On Duty	" " " "	Chief

CASUAL / DUTY/ EARNED/ OTHER LEAVE ACCOUNT

21.	24/10/19 AN	Casual leave	personal.	
22	29/10/19	casual leave	personal.	
23	2/11/19	casual leave	personal	
24	5/11/19	Casual leave	personal	
25	7/11/19	On Duty	II sem B.Sc May 2019 KKTM college	Chief
26	12/11/19	Duty leave		
27	13/11/19	On Duty	CMV camp KKTM college II sem B.Sc May 2019	Chief
28	16/11/19	On duty	" "	Chief
29	19/11/19	on duty	I & III sem B.Sc. Botany Camp & temple, St. Joseph's	Chief B.K.
30	22/11/19	Casual leave	1 day personal	
31	26/11/19	Casual leave	1 day personal.	
32	11/12/19	Duty leave		
33	12/12/19	Duty leave		
34	13/12/19	Casual leave	1/2 day FN	
35	17/12/19	Casual leave	1 day	
36	18/12/19	casual leave	1/2 day AN	
37	30/12/19	Casual leave	1/2 day AN	
38	31/12/19	Casual leave	1/2 day AN	
39	8/1/2020	Duty leave - International Symposium University of Madras		
40	9/1/2020			
41	10/1/2020			
42	14/1/2020	On duty	BOS, Vimala College, Thiruvananthapuram - University Nominee	

SELF-APPRAISAL REPORT-2019-20

CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA

Filed by teaching staff at the end of every academic year and to be submitted to Principal)

tal Hours engaged

	Hrs	Item	Hrs
ical	155	Bridge course	—
		NET/JAM coaching	—
Academic, Governing council)		Counselling	—
ing	—	Exam invigilation	1
Total Hours =			

uation camps attended

	Location (in college & University)	Name of Exam	No of papers valued
1	St. Mary's college Ter CmV Camp	I sem University of Calicut	Chief
2	CmV Camp	III sem "	
3	Christ college	II sem Christ	Chair person
4	Christ college - 2019 April	IV sem Christ	"
5	Christ college	I sem Christ	"
6	Christ college	III " "	"
7	KKTM college Pudukottai	II sem University of Calicut	Chief
8	St. Joseph's college, Irk.	I & III sem Coe & comple	Chief

tal leave (academic year-2019-20)

Item	days	Item	days
Casual leave	14	Medical leave	—
Duty leave	4	Loss of pay leave	—
Commutated leave	—	Others (specify)	
Half-pay leave	—	OD (on Duty)	16

Project works (only in house)

UG/PG	Name of Student	Project title
P6	Ms. Sareena P. Mohamed	Current status of Coastal flora of Chavakkad Beach, Thrissur district, Kerala.
—	—	
—	—	

SELF-APPRAISAL REPORT-2019-20

CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA

5. Research (on going project)

No	Research project title	Sanctioning authority	Amount received this year (INR)
1	Current status of Coastal Flora of Chavakkad Beach, Thiruvananthapuram district, Kerala.	KSCS TE	6500/- sanctioned Not received.

6. Number of Ph.D students

4

At the beginning of the year	Registered during the year	Completed during the year
2	2	—

7. Resource person

(Details regarding involvement as resource person in seminars and symposia)

Title of talk	Seminar title & Location	Date	Hours
Biodiversity and Taxonomy of Freshwater algae	Workshop on Algae - Vimala College (Autonomous) Thiruvananthapuram	9/7/19	5
Freshwater algal diversity of Kerala	National Seminar - KKTU Pullut	12/11/19	2
Judged paper presentations	National Seminar - KKTU Pullut	13/11/19	3
Judged intercollegiate PPT competition	Christ College, Zoology Dept	21/11/19	3
Hands on Training - Algae workshop	" " Botany Dept	14/2/20	1 1/2
Talk on freshwater algae	" " " "	15/2/20	+1
		14/2/20	1 1/2

8. Professional Competence (FDP)

Details regarding refresher courses/orientation attended, participation in summer schools, workshops, seminars, symposia etc., including open university courses/ M.Phil., Ph.D. (only outside colleges should be listed)

SELF-APPRAISAL REPORT-2019-20

CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA

Item	No	Location	Days
Refresher	—	—	—
Orientation	—	—	—
Summer school	—	—	—
Seminars/Symposia	1	National seminar KJTM Workshop - Vinayal College International Symposium ISBBBA 2020, University of Madras	1 3
Certified Online Courses	—	(course provider)	—

9. Seminars/Conferences etc. Organized

Title of seminar	Regional/ National/International	Capacity (Coordinator/Committee member etc)	Duration (days)
Environment Management programme	National	Joint coordinators	3 (January)
Hands on training	Regional	Coordinator	2 (February)

10. Publications

(Books/ research papers published/ presented at seminars/ conferences- number only)

	International	National	State/ Local	Impact factor
Peer reviewed journals	1 (in press)	1 (in press)	—	—
Non-reviewed journals	—	—	—	—
E-journals	—	—	—	—
Conference proceedings	3 Abstracts	—	—	—
Books with ISBN	—	—	—	—
Books without ISBN	—	—	—	—
Chapters in books with ISBN	2	—	—	—
papers presented	1	—	—	—

SELF-APPRAISAL REPORT-2019-20

CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA

11. E-Learning

No of Courses in moodle@Christijk (give names of courses also)	—
Courses in Christ Open Course Ware (give web linkages)	—
Educational videos (number) (give web linkages)	—
Hours spent for making E-content	—

12. Extension Work/Community Service

Please give a short account of your contribution, during the year, to:

- a. Community work such as values of National Integration, humanism, peace, scientific temper, flood or drought relief etc.

World clean up day — Cleaned Christ College
World Ozone day — ^{Sept 24th 2019} Campus
PPT competition for the
Students of Christ College
Climate strike — Posters exhibited in
the college

Clean campus — National Training Programme
Irinjalakuda Municipality — National Biodiversity Register
2 Wards — No: 2 & 37
Onam bird count Sept 13-16. October 2019

13. Contribution to college/university:

Please give a short account of your contribution, during the year, to:

- a. College/University/Institution:

Member, BOS — Calicut University — Plantation Science
Member and University Nominee, Research Admission Committee,
PG & Research Dept of Botany, Carmel College, Mala.
Member, Research admission committee, Research and PG
Dept. of Botany, MES Asmabi Vemballur, Kodingallur.
Member and University nominee, Board of Studies in Botany,
Vimala College (Autonomous) Thiruvananthapuram.
Research guide, University of Calicut — MES Asmabi College
Member, College Council
Member, Academic Council

SELF-APPRAISAL REPORT-2019-20

CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA

Chairperson - BOS in Botany -
Member - Standing committee on Examinations
Member - Squad, Internal & External Examinations.
Member - College Council
Convener - Grace mark committee
Convener - Criteria 4 - Infrastructure (Reaccredited - NAAC - 4th cycle)
b. Co-curricular activities:

Joint co ordinators - Biodiversity Club.
~~Member~~ - Anti Harassment Committee
Convener - Grievance redressal cell (Women)

c. Enrichment of campus life (hostels, sports, games, cultural activities):

Parambikulam Forest camp - 2-9-19 & 3-9-19
IDC induction programme - Talk on Environment
8 classes - 26/6/19 & 27/6/19
Talk on activities of Biodiversity Club -
on 27/6/19 AN
Workshop on algae - February 14-15, 2020

d. Membership/Participation in Bodies/Committees on Education and National Development

Life member - Marine Biological Association of India
" " - Physiological Society of India.
" " - Krishnamurthy Institute of Algology
" " Indian association of Aquatic Biologists
" " Limnological Association of Kerala.

SELF-APPRAISAL REPORT-2019-20

CHRIST COLLEGE (AUTONOMOUS), IRINJALAKUDA

14. Self-Evaluation Summary (give maximum of four points)

i. List your achievements of this year

- As teacher I achieved the objectives
- As Research guide - 4 students are actively engaged in research
- Publications & presentations
- Interactions with students through Biodiversity clubs.

ii. Difficulties faced this year

- Difficult to conduct National level seminars as the Department of Botany have single staff faculty and no students for course
- Difficult to do research activities with my Ph.D student as there is no room allotted to me.

iii. Plans for next year

- One Ph.D student - Submission of Thesis.
- Book Chapter - 1
- Reputed Journals - papers - 2 with citation index
-

I hereby declare that the information given above is true to the best of my knowledge and belief.

Date: 28/1/2020

Name & Signature

Dr. TESSY PAUL P.

Associate Professor &
Head of the Department of Botany
Christ College (Autonomous)
Irinjalakuda-680 125

BLOCK DETAILS

MAIN BLOCK (ROOM NO : 01 - 100)

- | | |
|-------------------------------------|----------------|
| 1. Dept. of PHYSICAL EDUCATION | (GROUND FLOOR) |
| 2. ECONOMICS | (GROUND FLOOR) |
| 3. PHYSICS | (GROUND FLOOR) |
| 4. PRINCIPAL OFFICE | (FIRST FLOOR) |
| 5. HINDI | (FIRST FLOOR) |
| 6. MALAYALAM | (FIRST FLOOR) |
| 7. COLLEGE OFFICE .. | (FIRST FLOOR) |
| 8. ENGLISH | (FIRST FLOOR) |
| 9. MATHEMATICS | (FIRST FLOOR) |
| 10. PAREEKSHA BHAVAN | (FIRST FLOOR) |
| 11. STATISTICS | (FIRST FLOOR) |
| 12. ENGLISH AND HISTORY DOUBLE MAIN | (SECOND FLOOR) |

ZOOLOGY BLOCK (ROOM NO : 101 - 150)

- | | |
|------------|----------------|
| 1. HISTORY | (GROUND FLOOR) |
| 2. ZOOLOGY | (FIRST FLOOR) |

COMMERCE BLOCK (ROOM NO : 151 - 200)

- | | |
|-------------|----------------|
| 1. BOTANY | (GROUND FLOOR) |
| 2. COMMERCE | (FIRST FLOOR) |

NEW BLOCK - I (ROOM NO : 201 - 300)

- | | |
|---------------------|----------------|
| 1. COMMERCE (SELF) | (FIRST FLOOR) |
| 2. MALAYALAM (SELF) | (FIRST FLOOR) |
| 3. SOCIAL WORK | (SECOND FLOOR) |
| 4. PSYCHOLOGY | (SECOND FLOOR) |

CHEMISTRY BLOCK (ROOM NO : 301 - 350)

- | | |
|-----------------------|----------------|
| 1. SEMINAR HALL (A/C) | (GROUND FLOOR) |
| 2. CHEMISTRY | (GROUND FLOOR) |
| 3. GEOLOGY | (FIRST FLOOR) |
| 4. ENV. SCIENCE | (FIRST FLOOR) |
| 5. ENG. LITERATURE | (SECOND FLOOR) |
| 6. COMPUTER SCIENCE | (SECOND FLOOR) |
| 7. Dept. B.P.Ed | (SECOND FLOOR) |

HOTEL MANAGEMENT BLOCK (ROOM NO : 401 - 410)

- | | |
|---------------------|----------------|
| 1. HOTEL MANAGEMENT | (GROUND FLOOR) |
| 2. FOOD SCIENCE | (GROUND FLOOR) |
| 3. LIBRARY SCIENCE | (GROUND FLOOR) |
| 4. SANSKRIT | (GROUND FLOOR) |
| 5. FRENCH | (GROUND FLOOR) |

NEW BLOCK - II (ROOM NO : 450 - 470)

